

Request for Expressions of Interest for

Technical Assistance for Monitoring of the Single Unified Registry System (SURS) Software Implementation and Preparation of Technical Specification for Adjustments of Software's in Related to SURS Agencies

Ref.no. MK/SIAP # 1.1.13

Republic of North Macedonia
Social Insurance Administration Project (SIAP)
IBRD Loan No. 9036-MK
Project ID No. P170343

Consulting Services: Technical assistance for monitoring of the Single Unified Registry System (SURS) software implementation and preparation of technical specification for adjustments of software's in related to SURS agencies

Expressions of Interest

The Government of the Republic of North Macedonia has received a Loan from the International Bank for Reconstruction and Development (IBRD), and intends to apply part of the proceeds of this loan to payments under the contract no.: MK/SIAP # 1.1.13 for Technical assistance for monitoring of the Single Unified Registry System (SURS) software implementation and preparation of technical specification for adjustments of software's in related to SURS agencies.

The objective of this consultancy assignment is to provide technical assistance for monitoring of the Single Unified Registry System (SURS) software implementation and data validation (including data clean up with migration), preparation of technical specification for adjustments of software's in related to SURS agencies, preparation of technical specification for development of the Registry for hazardous occupations eligible for early retirement, and provide strategic advisory and hands-on support to the SURS Working Body during the SURS development.

The detailed TOR (Terms of reference) for the assignment is posted on the website of the Ministry of Social Policy, Demographics and Youth (MSPDY) at www.mtsp.gov.mk (<http://mtsp.gov.mk/siap-proekt-za-administriranje-na-socijalnoto-osiguruvanje.nspj>)

The qualification requirements of the Consultant firm are summarized as follows. The Consultant shall be a firm or a group of firms with following qualifications:

- Proven relevant experience and verifiable track-record in the past ten years
- The Consultant firm must have successfully completed at least two (2) projects for monitoring of/or development of software in public sector (each worth at least EUR 500,000) within the last seven (7) years (as the main solution provider or main

partner in a joint venture). Assignment for monitoring of/or development of software related with social insurance will be considered as advantage

- The Consultant firm must have successfully completed at least two (2) similar projects for monitoring of/or migration and consolidation of data from existing systems within the last ten (10) years (as the main solution provider or main partner in a joint venture). Assignment for monitoring of/or migration and consolidation of personal data or data for social insured persons will be considered as advantage

- The Consultant firm must have successfully completed at least two (2) projects for preparation of technical specification for public software solution within the last five (5) years.

The credibility of mentioned experience and expertise shall be presented in a list of project references with description of services provided (including information on contract value, contracting entity/client, project location/country, duration, percentage carried out by consultant in case of association of firms and main activities) and accompanied by certificates of orderly fulfillment of the contracts verified by other party from such contracts.

The Ministry of Social Policy, Demographics and Youth (MSPDY) now invites eligible consultants to indicate their interest in providing the services. Interested consultants must provide information indicating that they are qualified to perform the services (company portfolio, description of similar assignments, experience in similar conditions, etc.).

The CVs of the experts shall not be part of the evaluation in this stage of the procurement process.

Consultants may associate to enhance their qualifications. The “association” may take the form of a Joint Venture or a sub consultancy. In case of a Joint Venture (JV), all members of the JV will be evaluated jointly for the purpose of short listing and shall be jointly and severally liable for the assignment and shall sign the contract in case of award is made to that JV group. The qualifications of the sub-consultant shall not be taken into consideration. Interested consultants should clearly indicate the structure of their “association” and the duties of the partners and sub consultants in their application. Unclear expression of interests in terms of “in association with” and/or “in affiliation with” and etc. may not be considered for short listing. Keeping one expression of interest per firm as principle, a consultant firm may decide whether it wishes to participate as a sub consultant or as an individual consultant or as a partner in a joint venture. Please note that a firm shall submit only one EOI in the same selection process either individually as a consultant or as a partner in a joint venture. No firm can be a sub consultant while submitting an EOI individually or as a partner of a joint venture in the same selection process. A firm, if acting in the capacity of sub consultant in any consultant or JV, may participate in more than one consultant, but only in the capacity of a sub consultant.

Selection method and contract: The selection method is QCBS- Quality and Cost Based Selection and the contract shall be Lump Sum according to the World Bank Procurement Regulations for Investment Project Financing (IPF) Borrowers – Procurement in IPF of Goods, Works, Non-Consulting and Consulting Services, (Regulations) issued in July 2016, revised November 2017 and August 2018, www.worldbank.org.

Interested consultants may obtain further information from 08.30 to 16.30 hours at the following contact details: maja.bundaleski@mtsp.gov.mk.

Expressions of interest should be delivered by mail on the following mail address: maja.bundaleski@mtsp.gov.mk,

Final date for submission of expression of interest is 06.12.2024 at 16:00 hrs.